To whom it may concern,

September 30, 2022 SUMCO Corporation



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Working Arrangement at SUMCO Corporation Head Office and Other Japan Offices

Now that the ongoing COVID-19 pandemic is showing signs of subsiding, the Company has decided to begin limited on-site work at domestic offices as necessary, even while continuing with remote work as general practice. While we sincerely regret the inconvenience caused to our customers and other parties affected by the continuation of remote work, we ask for your kind understanding.

Details of the working arrangement are given below.

1. Affected offices

Tokyo Head Office, Osaka Office, and Kyushu Office

2. Effective date of changes in working arrangement Monday, October 3, 2022

3. Working arrangement

Depending on the job, personnel will work on-site around one day per week and work remotely the other workdays.

4. Contacting personnel when they are working remotely

When personnel are away from the office, they will not be able to respond to telephone inquiries. Despite the inconvenience, we ask that you continue contacting personnel by email, at the department addresses given below.

Tokyo Head Office Corporate planning Department Finance Department Procurement Department

<u>k-kikaku3@sumcosi.com</u> <u>zaimu@sumcosi.com</u> <u>shizai@sumcosi.com</u> Public Relations & IR Department General Affairs Department Human Resources Department Sales & Marketing Division Production Planning & Control Department Marketing Engineering Department Information Systems Department Osaka Office and Kyushu Office ir@sumcosi.com ga@sumcosi.com hr@sumcosi.com eigyo@sumcosi.com pp@sumcosi.com market@sumcosi.com system@sumcosi.com eigyo@sumcosi.com